

**CHILD CARE GRANT FUND**  
**ALLOWABLE EXPENDITURES**

**I. Equipment:**

**A. Safety:**

1. First aid kits (maximum of \$25 each);
2. Car seats; and
3. Safety gates.
4. Locks/Locked storage (maximum cap of \$50 total)

**B. Developmentally/Age-Appropriate Equipment:**

1. Cots and mats;
2. Cribs and playpens (federally-approved);
3. Highchairs;
4. Crib mobiles;
5. Child sized tables and chairs; and
6. Strollers.
7. Books

- C. Toys:** Requested items in this this category may include, but are not limited to: wooden blocks, soft blocks, balls, small cars and trucks, stuffed animals, dolls and doll clothing, doll beds, stacking toys, rattles, dramatic play items, sand and water toys, clay, play-doh, games, peg boards, stringing beads, infant discovery quilts, shape sorters, and riding toys, etc. NOTE: playground equipment and outdoor play items count in the total maximum for toys.

\$250 is the maximum for Family Child Care Homes I/II, \$500 for centers licensed for under 25 children, and \$750 for centers licensed for 25 or more children.

**D. Miscellaneous:**

1. Crib and sheets, pads or blankets;
2. Adult rocking chair (maximum cap of \$100 total for Family Child Care Home I/II and \$100 each for Child Care Centers);
3. Shelving/storage (maximum cap of \$200 total for Family Child Care Homes I/II, \$500 total for Child Care Centers licensed for under 25 children, and \$750 for Child Care Centers licensed for 25 or more children).
4. Fans (maximum cap of \$25 total);
5. CD players/tape recorders (maximum cap of \$50 total);
6. Plates, cups, and utensils; and
7. Activity rugs (maximum cap of \$200 total for Family Child Care Homes I/II and \$500 total for Child Care Centers).
8. Baby Monitor (maximum cap \$150 total).

- II. Minor Building Modifications:** Expenditures in this category must be absolutely necessary for state requirements and/or local zoning ordinance requirements. Documentation of requirement must be submitted from the appropriate agency (Department of Health and Human Service, local Health Department, or local Fire Marshal), on agency form, citing the specific regulation or ordinance that needs correction and signed and dated by the appropriate agency representative conducting the inspection. Be very specific when requesting building modifications; individual costs for every modification must be provided.

**A. Fire Safety:**

1. Fire alarm system;
2. Sprinkler system;
3. Emergency lighting and exit signs;
4. Self-closing door (maximum cap of \$175 total);
5. Barriers surrounding furnace or water heater (maximum cap of \$450 total);
6. Electric smoke alarms and wiring; and

7. Wiring necessary for the installation of items in this section, as needed.

**B. External Modifications:**

1. Steps leading in to home (maximum cap of \$300 total); and
2. Fence (maximum cap of \$1000 total) - must provide written bids for fences.

**C. Bathroom Modifications:**

1. Porcelain lavatories (maximum cap of \$150 each);
2. Porcelain toilets (maximum cap of \$150 each); and
3. Necessary plumbing for installation of lavatories and toilets

**D. Adaptation for Children with Disabilities (Documentation from at least two parents must be included, which verifies these adaptations are necessary for their child(ren) to access the program and that they intend to use the program for care):**

1. Entrance/exit ramp;
2. Widening of doorways; and
3. Handrails or other adaptive equipment.

**E. Miscellaneous:**

1. Repair of linoleum (maximum cap of \$25.00 per square yard) – must provide written bids for flooring, and only damaged areas of linoleum will be replaced;
2. Lead paint removal/abatement (maximum cap of \$1500.00 total); and/or
3. Paint (maximum cap of \$150.00 total).

**III. Training:** Transportation and/or lodging costs for the below activities will not be funded. \$250 is the maximum for Family Child Care Homes I/II and \$500 for Child Care Centers

1. Classes (not including First Aid/CPR, Management Training/Getting Down to Business, or Early Learning Guidelines);
2. Workshops;
3. Conferences

**IV. Start-Up Cost:** This expense is for new facilities which have not held a previous license. Start-up costs (operating costs) are only applicable for the first three months after the grant funds have been awarded. A justification narrative must accompany each item considered as start-up costs.

1. Insurance (only the rider which insures the child care business);
2. Utilities and utility deposits;
3. Telephone (land line not cellular phones; maximum cap of \$50 total);
4. Salaries (not for the facility owner/licensee) (not to exceed 50% of total dollar amount requested).

Salaries may not exceed 50% of the total dollar amount requested, and may only be requested for direct care staff. Grant funds may not be used for the salary of the facility owner/licensee. Specify the number of employees and the hourly wage for each.

**V. Special Circumstances:** There may be situations whereby extenuating circumstances may support the need for certain items, such as a community need for child care, a lack of child care services in a particular area, etc. The following items may be funded in these special circumstances of the program is not located in the residence of the licensee or child care staff. A justification narrative for the items above must be included in the grant application packet.

1. Dishwashers;
2. Washing machine and clothes dryer;
3. Oven and microwaves;
4. Refrigerator;
5. Vacuum cleaners (maximum cap of \$150 total).

**\*Grant funds do not cover shipping and handling or tax.**